

## MINUTES

### **NBCASAR Board of Directors Meeting**

November 21, 2022

2000h via Teams

1. **Meeting Called to Order:** at 2017 on November 21, 2022
2. **Attendance/Regrets:** Merredith Brewer, Matt Cassidy, Ian Cameron, Gerry Snodgrass, Mike Blizzard, Tim Houlahan, Paul Whalen, Kent Flemming
3. **Approval of Agenda:** Agenda approved.
4. **Reading and Approval of Minutes** Motion from Merredith that minutes from September 19 meeting be accepted as written. Ian seconds.
5. **Officers Reports:**

**Secretary's Report** - Apologies to group on delay in minutes.

**President's Report** – Report forwarded (see email). Ian question re cadet involvement in CASARA and general past directive limiting their ability to participate. Merredith check with Winnipeg. Gerry question on training with VCC....it has a bunch of faults yet so why would we create PPT etc. before it gets cleaned up? Our PTO should be working on this with National.

At national level, Kent is on Academy committee, Richard Mann is on TMMS committee, Samantha Grant on RPAS and Matt is on National Safety Officers

Membership and retention – TMMS—Reports—Members Reports lists members with anniversaries coming up. Please check your zones for member recognition.

**Treasurer's Report** - No money. \$506, sitting on \$185 claims and \$575 coming in rent. 39.23% flying to total. \$18,000 left to make end March. Question from Paul re donations to organization (wills etc.). SAREX funding should not be an advancement but extra funding because initiated by CLO (Gerry raised, Ian indicates to be discussed Thursday)

**Provincial Training Officer's Report** – Training has picked up. Fredericton preparing for OpEval (possibly December 16), Miramichi has plane back and now flying. Price of flying however is up. Contribution agreement will be up in 2025. Mike did weekend training in Miramichi. Numbers lower than hoped, paperwork needs improvement. NS requesting Search Co-Ordinator course March 25 & 26.

**National Director's Report** – Oct 22 & 23 in Charlottetown. Insurance and coverages. Discussion on Garmin pilot vs foreflight pros and cons. Need zones operational ASAP due to military restrictions. Need to use Office suite. Reference Guide coming out soon (month to month and a half). Electronic expense claims right on doorstep. Working on CASARA recruitment video. Train, train, train. On safety officer, need more record of incidents. **Carbon monoxide alarms in cockpits....near miss.** All MO on websites across Canada. Working on

recruitment/retention. Medical declaration.....make sure current. TMMS being improved. SPC committee looking at 5-10 year outlook for CASARA.

## 6. Zone Reports:

**Zone 2 Report** – Retirements and loss of experience. Herb gone Jan to March. 4 new members. Plane now operational. 1 flight left to get pilot and plane certified. On paperwork, have a mess, working to improve.

**Zone 3 Report** – Fighting hard to keep current

**Zone 4 Report** – Nothing to report. Working on currencies

## 7. Business Arising:

- a) In TMMS members profile, members to choose a personal email- (Ian). **ACTION:** Check your zones emails and see who has an organizational type email
- b) Claimable Expenses: Policy NB permit full vehicle mileage claims, vs the current/longstanding anything beyond 20 km only. **ACTION:** Keep in place for now. Requires a much bigger conversation.

Agreement that items 7c through 7 h be tabled for future meeting.

- c) First Aid kits TC guidelines – (Matt)
- d) Emergency Response Plan -(Matt)
- e) Enhance job descriptions. Merredith, Tim
- f) Workers' comp – need to find someone from MO to champion – (Matt)
- g) Language of website/minutes Tabled until September 2023
- h) Section 9 of bylaws –Tabled until AGM- (Ian)

## 8. New Business:

a) Amendment to policy 2.04 Spot Motion. Tracker to be used in all exercises air and ground. Fredericton looked at "In Reach". Spoke with Ian and Mike. In Reach has text capability. In Reach is \$100 more for subscription. But we have sat phone. According to CLO only need to be able to have comms when out of cell coverage. Do we use SPOT, In Reach, Sat phone, etc.? Is SPOT in CLO guide???

MOTION – Rescind 2.04 SPOT policy that says SPOT is to be used on all exercises air and ground. Ian seconds.

b) General discussion had around reimbursement rates and potential budgetary effects. Need to explore the subject further and more in depth.

**9. Next meeting:** January 16, 2023 @ 19:00 hrs

**10. Adjourned at:** 22:52